

TO ALL ELECTORS
OF SWINFEN AND PACKINGTON
YOU ARE INVITED TO ATTEND
AND PARTICIPATE IN THE

**VIRTUAL ANNUAL PARISH MEETING
ON
WEDNESDAY 20 MAY 2020 AT 7.00 P.M.**

THE PARISH MEETING MAY DISCUSS ALL PARISH
MATTERS AND PASS RESOLUTIONS ON THEM

AGENDA

1. Minutes of the Annual Meeting held on 08 May 2019
2. Chairman's Report
3. Financial Statement/Precept
4. **Public Question Time and Resolutions to be decided by the meeting**
To receive questions and comments from registered electors within the Swinfen and Packington boundaries on any matter which affects the Parish. (Note: It would be helpful if written copy of questions/resolutions could be received by the Parish Clerk by no later than noon on 06 May 2020).

R Barnes
Chairman

06 May 2020

**MINUTES OF THE ANNUAL PARISH MEETING HELD AT
CONFERENCE ROOM 1, CONFERENCE CENTRE, HMP SWINFEN
ON WEDNESDAY 08 MAY 2019 COMMENCING 7.06 P.M.**

PRESENT

Councillor R Barnes in the Chair
Councillors Dyott, Loescher and Mrs Pope

In attendance:

Ms J Minor, Parish Clerk
District Councillor B Yeates

1. MINUTES

RESOLVED That the Minutes of the Meeting of the Annual Parish Meeting held on 16 May 2018 [Minute Nos. 1-4] as circulated, be approved as a correct record and signed by the Chairman.

2. CHAIRMAN'S REPORT

The Parish Council met six times during the year.

The Parish Council's year has again been dominated by the threat of HS2; the reality of which looms ever larger. The Council continues to meet at HMP Conference Centre Swinfen Hall, courtesy of the Prison Governor, to whom we are extremely grateful.

Our clerk, Ms Jayne Minor, continues to run an efficient and cost-effective organisation.

The clerk continues to upload agendas and minutes etc to the Parish Council's website (swinfenandpackington.org.uk); hopefully this provides an insight into the working of the Parish Council.

With a little forward planning, identifying future meeting dates, we have secured good attendance at meetings by Councillors and by our representatives in other arenas; notably District Councillor Brian Yeates.

With the Parish Council Elections in May 2019 we are confident of replacing the members we have lost during the last year.

We look forward to the coming year's deliberations and, as ever, are extremely grateful for all Jayne Minor's hard work in keeping the Council the vibrant entity that it is.

3. FINANCIAL STATEMENT/PRECEPT

A detailed breakdown of the income and expenditure for 2018/2019 [circulated] was given by Ms J Minor, Parish Clerk which was received and noted.

4. PUBLIC QUESTION TIME AND RESOLUTIONS TO BE DECIDED BY THE MEETING

None were received.

[The Meeting closed at 7.08 pm]

Signed

Dated

SWINFEN AND PACKINGTON PARISH COUNCIL ANNUAL PARISH ASSEMBLY 20 MAY 2020

CHAIRMAN'S REPORT

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The Parish Council's year has again been dominated by the threat of HS2; the reality of which looms ever larger. The Council continues to meet at HMP Conference Centre Swinfen Hall, courtesy of the Prison Governor, to whom we are extremely grateful.

Our clerk, Ms Jayne Minor, continues to run an efficient and cost-effective organisation.

The clerk continues to upload agendas and minutes etc to the Parish Council's website (swinfenandpackington.org.uk); hopefully this provides an insight into the working of the Parish Council.

Following the Parish Council Elections in May 2019 the Parish Council welcomed Gaynor Pope and Jonathan Loescher.

With a little forward planning, identifying future meeting dates, we have secured good attendance at meetings by Councillors and by our representatives in other arenas; notably District Councillor Brian Yeates and newly elected Lichfield District Council Leader, District Councillor Doug Pullen.

We look forward to the coming year's deliberations and, as ever, are extremely grateful for all Jayne Minor's hard work in keeping the Council the vibrant entity that it is.

COUNCILLOR RICHARD BARNES
CHAIRMAN
SWINFEN AND PACKINGTON PARISH COUNCIL

SWINFEN AND PACKINGTON PARISH COUNCIL

	ACTUAL YEAR ENDING 31/03/2020
EXPENDITURE	
Clerk's Salary	1,753.76
PAYE/Superannuation	1,062.46
Postage/Stationery	0.00
Insurance	402.38
Annual Subs (Staffordshire Parish Councils Association and Society of Local Council Clerks)	205.00
Audit Fee (Both Internal and External)	0.00
Premises	0.00
Web Site	126.00
Training/Courses/Conferences	0.00
Bus Shelters	1,294.00
Notice Boards	0.00
Grant Aid	0.00
Legal Books (Clerk's Manual)	0.00
Election	0.00
Tamworth Pest Control (Moles)	0.00
TOTAL EXPENDITURE	4,843.60
INCOME	
Precept	5,000.00
CIL Monies	410.55
HMRC VAT	783.48
Interest	7.92
TOTAL INCOME	6,201.95