

TO ALL ELECTORS  
OF SWINFEN AND PACKINGTON  
YOU ARE INVITED TO ATTEND  
AND PARTICIPATE IN THE

**VIRTUAL ANNUAL PARISH MEETING  
VIA ZOOM  
ON  
WEDNESDAY 05 MAY 2021 AT 7.00 P.M.**

THE PARISH MEETING MAY DISCUSS ALL PARISH  
MATTERS AND PASS RESOLUTIONS ON THEM

## AGENDA

1. Minutes of the Annual Meeting held on 20 May 2020
2. Chairman's Report
3. Financial Statement/Precept
4. **Public Question Time and Resolutions to be decided by the meeting**  
To receive questions and comments from registered electors within the Swinfen and Packington boundaries on any matter which affects the Parish. (Note: It would be helpful if written copy of questions/resolutions could be received by the Parish Clerk by no later than noon on 14 April 2021).

**MINUTES OF THE VIRTUAL ANNUAL PARISH MEETING HELD  
ON WEDNESDAY 20 MAY 2020 COMMENCING 7.00 P.M.**

**PRESENT**

Councillor R Barnes in the Chair  
Councillors Dyott and Loescher

**In attendance:**

Ms J Minor, Parish Clerk

**1. MINUTES**

**RESOLVED** That the Minutes of the Meeting of the Annual Parish Meeting held on 08 May 2019 [Minute Nos. 1-4] as circulated, be approved as a correct record.

**2. CHAIRMAN'S REPORT**

The Parish Council met six times during the year.

The Parish Council's year has again been dominated by the threat of HS2; the reality of which looms ever larger. The Council continues to meet at HMP Conference Centre Swinfen Hall, courtesy of the Prison Governor, to whom we are extremely grateful.

Our clerk, Ms Jayne Minor, continues to run an efficient and cost-effective organisation.

The clerk continues to upload agendas and minutes etc to the Parish Council's website ([swinfenandpackington.org.uk](http://swinfenandpackington.org.uk)); hopefully this provides an insight into the working of the Parish Council.

Following the Parish Council Elections in May 2019 the Parish Council welcomed Gaynor Pope and Jonathan Loescher.

With a little forward planning, identifying future meeting dates, we have secured good attendance at meetings by Councillors and by our representatives in other arenas; notably District Councillor Brian Yeates and newly elected Lichfield District Council Leader, District Councillor Doug Pullen.

We look forward to the coming year's deliberations and, as ever, are extremely grateful for all Jayne Minor's hard work in keeping the Council the vibrant entity that it is.

**3. FINANCIAL STATEMENT/PRECEPT**

A detailed breakdown of the income and expenditure for 2019/2020 [as circulated] was given by Ms J Minor, Parish Clerk which was received and noted.

**4. PUBLIC QUESTION TIME AND RESOLUTIONS TO BE DECIDED BY THE MEETING**

None were received.

[The Meeting closed at 7.02 pm]

Signed .....

Dated .....

# SWINFEN AND PACKINGTON PARISH COUNCIL ANNUAL PARISH ASSEMBLY 05 MAY 2021

## CHAIRMAN'S REPORT

The Parish Clerk has put in place an effective plan to enable the Parish Council to function during the Coronavirus pandemic [virtual meetings were part of the Plan].

I would like to that this opportunity to thank the residents of Swinfen and Packington for the excellent way they have conducted themselves during this awful pandemic. I feel sure that by sticking to the rules it has enabled the community to go about their business, not necessarily in the way they were used to, but in the safest way possible. There is still a great need to remain vigilant to ensure we do not get another spike, so as hard as it is, we must continue to wear a mask when necessary, wash hands frequently and do all that has been asked of us in the proper manner, in order to keep safe and protect ourselves and others.

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COUNCILLOR RICHARD BARNES  
CHAIRMAN  
SWINFEN AND PACKINGTON PARISH COUNCIL

## SWINFEN AND PACKINGTON PARISH COUNCIL

	<b>ACTUAL YEAR ENDING 31/03/2021</b>
<b>EXPENDITURE</b>	
Clerk's Salary	1,753.76
PAYE/Superannuation	1,085.08
Postage/Stationery	0.00
Insurance	405.81
Annual Subs (Staffordshire Parish Councils Association and Society of Local Council Clerks)	207.00
Audit Fee (Both Internal and External)	70.00
Premises	0.00
Web Site	393.36
Training/Courses/Conferences	0.00
Bus Shelters	227.40
Notice Boards	2,089.20
Grant Aid	0.00
Legal Books (Clerk's Manual)	0.00
Election	22.45
Signage	100.00
Tamworth Pest Control (Moles)	0.00
<b>TOTAL EXPENDITURE</b>	<b>6,354.06</b>
<b>INCOME</b>	
Precept	5,500.00
CIL Monies	8,721.17
HMRC VAT	80.00
Interest	1.60
<b>TOTAL INCOME</b>	<b>14,302.77</b>

Current Account as at 31 March 2021	14,226.84
Deposit Account as at 31 March 2021	3,971.86
<b>TOTAL</b>	<b>18,198.70</b>