

MINUTES OF THE SWINFEN AND PACKINGTON PARISH COUNCIL VIRTUAL ANNUAL MEETING HELD ON WEDNESDAY 05 MAY 2021 COMMENCING AT 7.04 PM

PRESENT

Councillor Barnes in the Chair
Councillors Dyott and Loescher

In attendance:

Ms J Minor, Parish Clerk

PARISH FORUM

No members of the public were present.

1. ELECTION OF CHAIRMAN OF THE PARISH COUNCIL FOR THE ENSUING YEAR

RESOLVED That Councillor Richard Barnes be elected Chairman of the Parish Council for the ensuing year.

2. APOLOGIES FOR ABSENCE

Councillor Pope.

3. DECLARATIONS OF INTEREST

None declared.

4. MINUTES

RESOLVED That the Minutes of the Meeting of the Parish Council held on 24 March 2021 [Minute Nos. 59-70] as circulated, be approved as a correct record.

5. CHAIRMAN'S ANNOUNCEMENTS

Packington Hall

Councillor Barnes informed Members that the redevelopment was progressing well and that he had been informed that the ground floor was spoken for however there had been issues with the roof type and footings which were yet to be resolved.

Planning Application 21/00038/ABN - Common Barn Farm, Tamworth Road [Agricultural Determination: Erection of general-purpose agricultural building]

Councillor Barnes informed Members that he had been approached [as the person thought that he owned the building] to store cars in it. He had spoken to the agent and would report back in due course.

6. MRS MELANIE PHILLIPS

RESOLVED That in the absence of Mrs Phillips this item be deferred to the next meeting [07 July 2021]

7. THE HIGH-SPEED RAIL PLANS

Councillor Loescher referred to Minute No. 63 [24 March 2021] and confirmed that he had submitted his application to be a member of the Construction Commissioner Steering Group. Unfortunately, he had not heard anything.

Members felt that even though the Freeford section was not so complex it was still within the Parish. Councillor Dyott informed Members that a meeting to discuss the Freeford section was due to take place after 17 May 2021 [date yet to be fixed] and that he would report back in due course.

Councillor Barnes informed Members that the club house was due to be demolished within the next couple of weeks.

RESOLVED That following the HS2 meeting with Swinfen and Packington Parish area on 06 May at 5pm via TEAMS, Councillor Loescher would draft a letter highlighting any questions/queries not answered at the meeting.

8. RISK ASSESSMENT

RESOLVED That the Risk Assessment in respect of the Parish Council's bus shelters and public notice boards be received and noted.

9. MODEL COUNCILLOR CODE OF CONDUCT 2020

RESOLVED That the Parish Council adopts the Model Councillor Code of Conduct 2020.

10. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURNS FOR THE YEAR ENDED 31 MARCH 2021

Councillor Dyott asked that following the internal auditor's report if CIL could be an agenda item. Councillor Barnes stated that Members needed to consider recipients of the CIL monies and Councillor Loescher said that it would be a good idea if Members could be provided with a Parish Council Boundary Plan as the monies needed to be spent within the Parish.

RESOLVED That the Certificate of Exemption [AGAR 2020/21 Part 2] be approved.

RESOLVED That the internal auditor's report produced by Mr B Cooper be received and noted.

RESOLVED That Mr Brian Cooper be appointed as Internal Auditor for the year 2021/2022 and Mr Cooper's invoice in respect of Internal Auditor work carried out in 2020/2021 in the sum of £35 be approved [cheque number 100596].

11. WEBSTE

RESOLVED That the Parish Council's annual website hosting and annual domain renewal be renewed [£120] [cheque number 100594].

12. PARISH COUNCIL'S INSURANCE

RESOLVED That the Parish Council's insurance be renewed [£410.11] [cheque number 100595].

13. REPLACEMENT BUS SHELTER

The Parish Clerk informed Members that the replacement bus shelter has been installed. The shelter has been made bespoke to fit the location giving the maximum protection from the elements and a full-length perch seat has been installed free of charge.

RESOLVED That the invoice from Shelutions be approved [£4,908.00] [cheque number 100593].

14. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED That under the Public Bodies (Admissions to Meetings) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

15. PARISH CLERK'S SALARY

RESOLVED (1) That cheques be drawn in respect of the Parish Clerk's April 2021 [cheque number 100586] and May 2021 [cheque number 100589] salary, HMRC - April 2021 [cheque number 100587], Staffordshire Pension Fund - April 2021 [cheque number 100588], HMRC - May 2021 [cheque number 100591] and Staffordshire Pension Fund - May 2021 [cheque number 100592].

(2) That in relation to 7.3 of the Parish Clerk's Contract of Employment an annual sum of £156 [£3 per week] [cheque number 100590] be paid to the Parish Clerk in reimbursement of use of space, lighting, heating and electricity.

16. DATE AND TIME FOR NEXT PARISH COUNCIL MEETING

RESOLVED That:
Wednesday 07 July 2021
Wednesday 15 September 2021
Wednesday 10 November 2021
Wednesday 19 January 2022
Wednesday 23 March 2022

Wednesday 18 May 2022

All meetings will commence at 7.00 pm.

[The Meeting closed at 7.30 pm]

Signed

Dated