

SWINFEN AND PACKINGTON PARISH COUNCIL

Ms Jayne Minor
6 Highfield Close
Burntwood
WS7 9AR

E-Mail: jayneminor@talktalk.net
Web Site: www.swinfenandpackington.org.uk

Our Ref: JM

06 September 2023

To: **All Members of the Parish Council**

Dear Councillor

You are hereby summoned to attend the Meeting of the Parish Council to be held in the **Conference Centre, HMP Swinfen on Wednesday 13 September 2023 commencing 6.00 p.m.** at which the business set out below will be transacted.

Yours sincerely

Jayne Minor

**Jayne Minor (Ms) CiLCA & FiLCA
Parish Clerk**

AGENDA

PUBLIC FORUM

To promote community engagement, the public now has the opportunity to attend and speak at all of the Parish Council's meetings. Please refer to the end of the agenda for details of how to participate in this meeting.

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST AND DISPENSATION

To receive declarations of any personal or prejudicial interest under consideration on the Agenda in accordance with the Parish Town Councils (Model Code of Conduct) Order 2007.

3. MINUTES

To approve as a correct record the Minutes of the Meeting of the Parish Council held on 19 July 2023 [Minute Nos. 20-34] **[ENCLOSURE]**.

4. CHAIRMAN'S ANNOUNCEMENTS

5. THE HIGH-SPEED RAIL PLANS

Members are requested to debate the up-to-date position relating to the High-Speed Rail Plans.

6. CIL MONIES [FOR INFORMATION PURPOSES ONLY]

CIL receipts

Total amount of CIL received in financial year 2023/24	£0.00
Total amount of CIL received in financial year 2022/23	£0.00
Total amount of CIL received in financial year 2021/22	£26,163.50
Total amount of CIL received in financial year 2020/21	£8,721.17
Total amount of CIL received in financial year 2019/20	£410.55
Total amount of CIL received in financial year 2018/19	£1,037.77
TOTAL RECEIVED	£36,332.99

CIL Spent

Total amount of CIL spent in financial year 2023/24 so far	£16,000.00
Total amount of CIL spent in financial year 2022/23	£10,424.50
Total amount of CIL spent in financial year 2021/22	£4,090.00
Total amount of CIL spent in financial year 2020/21	£1,930.50
Total amount of CIL spent in financial year 2019/20	£295.00
Total amount of CIL spent in financial year 2018/19	£1,037.77
TOTAL SPENT	£33,777.77

CIL Unspent

TOTAL UNSPENT	£2,555.22
----------------------	------------------

7. BOTANY BAY SIGNAGE

Members are asked to consider whether or not the wording "Botany Bay" could be included on the existing signage [**ENCLOSURE**].

8. EXCLUSION OF THE PRESS AND PUBLIC

The Chairman will move:

That under the Public Bodies (Admissions to Meetings) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

9. PARISH CLERK'S SALARY

Members are requested to approve the payment of the Parish Clerk's August and September 2023 salary [**PINK ENCLOSURE**].

10. DATE AND TIME FOR NEXT PARISH COUNCIL MEETING

Wednesday 08 November 2023

Wednesday 17 January 2024

Wednesday 27 March 2024

Wednesday 15 May 2024

All meetings will commence at 6pm

PUBLIC FORUM

15 minutes will be set aside at the beginning of this meeting for you to raise issues relevant to the remit of the meeting. You will have up to 3 minutes and can raise more than one issue. However, the Chairman has the option to extend the time allowed to you if they think it is appropriate. So that the Members at the meeting can be properly briefed in order to enable them to provide a considered response to your question, please advise the Town Clerk of the question[s] you wish to ask the Parish Council at least five working days before the meeting. The Chairman of the meeting has the right to reject any representations that he/she considers not to be appropriate for the meeting. The public forum session will usually be the first item on the agenda and normally will last up to 15 minutes. In some instances, it may not be possible at the meeting to provide an answer. Where that is the case, a written response will be sent to your stated address. While audio and video recordings of this meeting are entirely legal, as a matter of courtesy to Parish Council members who work for this Parish and this Council on a voluntary basis, we would be grateful if you would let the Clerk or the Chairman know beforehand.

**MINUTES OF THE SWINFEN AND PACKINGTON PARISH COUNCIL MEETING
HELD IN THE CONFERENCE CENTRE, HMP SWINFEN ON
WEDNESDAY 19 JULY 2023 COMMENCING AT 6.46 PM**

PRESENT

Councillor Dyott in the Chair
Councillors Mrs Phillips and Mrs Pope.

In attendance:

Ms J Minor, Parish Clerk
Mr A Perks

PARISH FORUM

No members of the public were present.

20. APOLOGIES FOR ABSENCE

Councillors Armstrong, Barnes and Loescher.

21. DECLARATIONS OF INTEREST

None declared.

22. MINUTES

RESOLVED That the Minutes of the Meeting of the Parish Council held on 17 May 2023 [Minute Nos. 1-19] as circulated, be approved as a correct record.

23. CHAIRMAN'S ANNOUNCEMENTS

In the absence of Councillor Barnes there was no Chairman's Announcements to report.

24. CO-OPTION

The Parish Council informed Members that if the vacancy was of a result of the 04 May 2023 elections, then the Parish Council does not need to publish a notice and can just co-opt.

RESOLVED That Mr Alastair Perks be co-opted onto the Parish Council with effect from 19 July 2023. Mr Perks signed his Declaration of Acceptance of Office and completed his Register of Members Interests Form, the latter of which would be forwarded to Lichfield District Council.

25. RENOVATION OF THE PARKING AREA OPPOSITE HOPWAS WOODS

Members noted that Councillor Barnes had inspected the completed works on 22 May 2023.

RESOLVED Members respectively approved the payment to C T Petford in the sum of £16,000 plus VAT [**cheque no. 100690**].

26. THE HIGH-SPEED RAIL PLANS

Members noted that Aoinne Conway, Community Engagement Specialist [Sub-Lot 8], Balfour Beatty Vinci had left on 10 July 2023 and any questions or queries going forward should be directed to:

- tahir.ahmed@balfourbeattyvinci.com or
- rosie.windsor-price@balfourbeattyvinci.com

27. CIL MONIES

RESOLVED That the CIL unspent to date totalling £2,555.22 be noted.

28. CODE OF CONDUCT

RESOLVED That the Parish Council re-adopts the Code of Conduct.

29. THE GENERAL POWER OF COMPETENCE

RESOLVED The Parish Council resolves from 19 July 2023, until the next relevant Annual Meeting of the Council (i.e. May 2027), that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, to adopt the General Power of Competence.

30. BOTANY BAY SIGNAGE

RESOLVED In the absence of Councillor Loescher that this item be deferred until 13 September 2023.

**31. PLANNING APPLICATION 23/00747/ABN – MESSRS J & H BARNES
LAND NORTH OF PACKINGTON HOUSE, JERRYS LANE
AGRICULTURAL DETERMINATION: ERECTION OF GENERAL PURPOSE
AGRICULTURAL BUILDING**

RESOLVED No objection.

32. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED That under the Public Bodies (Admissions to Meetings) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following

items of business on the grounds that they involve the likely disclosure of exempt information.

33. PARISH CLERK'S SALARY

RESOLVED That cheques be drawn in respect of the Parish Clerk's June 2023 [**cheque number 100686**] and July 2023 [**cheque number 100688**] salary, Staffordshire Pension Fund - June 2023 [**cheque number 100687**] and Staffordshire Pension Fund - July 2023 [**cheque number 100689**].

34. DATE AND TIME FOR NEXT PARISH COUNCIL MEETING

RESOLVED That:
Wednesday 13 September 2023
Wednesday 08 November 2023
Wednesday 17 January 2024
Wednesday 27 March 2024
Wednesday 15 May 2024

All meetings will commence at 6.00 pm.

[The Meeting closed at 6.25 pm]

Signed

Dated



LEVETT ROAD